

# DO NOT PRINT DOUBLE SIDED

## SHARON WATER SUPPLY CORPORATION

6175 N. STATE HWY 37  
WINNSBORO, TX. 75494

PHONE: (903)342-3525 FAX: (903)342-5515

EMAIL: [SHARONWATER3525@GMAIL.COM](mailto:SHARONWATER3525@GMAIL.COM)

WEBSITE: [WWW.SHARON-WATER.COM](http://WWW.SHARON-WATER.COM)

### Check list for Standard Service Application & Service Agreement Packet

Initial each item when completed.

- \_\_\_\_\_ **Completed Service Application and Agreement** must be completed by member applicant (**Membership is required to be in property owner's name**).
- \_\_\_\_\_ **Proof of Ownership** and record of filing at the county clerk's office. (Warranty Deed, Deed of Trust, Deed of Heirship)
- \_\_\_\_\_ **Right of Way Easement** must be signed by property owner(s) as listed on the deed and sealed by a Notary Public. The original document is required for filing. A Notary is available at our office.
- \_\_\_\_\_ **Valid Government Issued Photo I.D. of applicant(s)**. Ex: Drivers license, passport, etc.
- \_\_\_\_\_ **Payment:** \_\_\_\_\_ **\*\*Note\*\* Initial cost of service must be paid by cash, check, or money order.**

### **Recommended Sharon WSC Bill Payment Options:**

- **In Person** at Sharon WSC's Office located at the address above by cash, check, money order, or credit card. Night drop for after hours payments is located beside the front door.
- **By Mail** to Sharon WSC, 6175 N. State Hwy 37, Winnsboro, Tx. 75494
- **On-Line** credit or debit cards through our website listed above. Online Auto-Pay, emailed billing notifications, and account history available by creating a customer account. Please note that there is a \$1.20 convenience fee per transaction.
- **Bank Draft** is available through our office at no additional charge. Complete the Bank Draft form and return it to our office along with a voided check to enroll.

**PLEASE SEND COMPLETED APPLICATION TO THE ADDRESS ABOVE.**

**DO NOT FAX OR EMAIL APPLICATION**

# SHARON WATER SUPPLY CORPORATION

6175 N. STATE HWY 37

WINNSBORO, TX. 75494

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FAX: (903)342-5515

## RATES & FEES

Effective 2/28/2025

### 5/8 x 3/4 Inch Meter

Base Rate:	\$39.50 per month
Gallorage Rate:	
0 – 5,000 Gallons	\$5.80 Per Thousand
5,001 – 15,000 Gallons	\$6.50 Per Thousand
15,001 – 50,000 Gallons	\$8.80 Per Thousand
50,001 + Gallons	\$10.75 Per Thousand

\*\*\* Texas Water Assessment Fee – 0.5% of Total Bill

### NEW SERVICE - STANDARD

Tap & Box Required

Membership Fee:	\$150.00
Installation Fee:	\$1,000.00
Equity Buy-In Fee:	\$1,100.00
CSI Inspection Fee:	<u>\$75.00</u>
<b>Total:</b>	<b>\$2,325.00</b>

### NEW SERVICE - EXISTING TAP

Membership Fee:	\$150.00
Easement Fee:	\$30.00
Processing Fee:	\$50.00
Installation Fee:	\$320.00

**Total: \$550.00**

### Other Fees

Transfer of Ownership Fee:	\$300.00	Customer Service Inspection Fee:	\$75.00
Check/Draft/Credit Card Return:	\$50.00	Service Call Fee:	\$50.00
Meter Lock Fee:	\$100.00	Late Charge:	\$15.00
Temporary Meter Drop – 10 Day:	\$100.00	Meter Test Fee:	\$50.00
Dual Connection Fee:	\$200.00	Meter Tampering Fee:	\$180.00
Administrative Fee:	\$50.00	Copies Per Page:	\$0.10
Customer History Report:	\$5.00	Additional Document Filing:	\$30.00

Meter Relocation Fee: \$350.00 – *New meter shall not exceed 25' from existing location and shall utilize existing Corporation Stop Valve & Service Line. No public road crossings are allowed. If relocation involves trenching or boring beyond the 25' maximum, see Tariff "Schedule of Other Fees" for rates. All meter relocations requiring new tap are subject to Equity Buy-In Fee.*

**\*\*\* WATER BILLS ARE DUE ON THE 15<sup>TH</sup> OF EACH MONTH \*\*\***  
**FAILURE TO RECEIVE A BILL DOES NOT RELIEVE THE OWNER(S) OR MEMBER(S)**  
**FROM THE CONSEQUENCES OF NON – PAYMENT**

PRICES EFFECTIVE AS OF 2/28/2024 AND ARE SUBJECT TO CHANGE

**CORPORATION USE ONLY**

Date Approved: \_\_\_\_\_  
Service Classification: \_\_\_\_\_  
Cost: \_\_\_\_\_  
Work Order Number: \_\_\_\_\_  
Eng. Update: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Service Inspection Date: \_\_\_\_\_

**SHARON WATER SUPPLY CORPORATION**  
**SERVICE APPLICATION AND AGREEMENT**

Please Print:     DATE \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_

CO APPLICANT / SPOUSE NAME \_\_\_\_\_

CURRENT BILLING ADDRESS: \_\_\_\_\_  
FUTURE BILLING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER Home (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_     Work (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

PROOF OF OWNERSHIP PROVIDED BY \_\_\_\_\_

DRIVER'S LICENSE NUMBER OF APPLICANT \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY (Include name of road, subdivision with lot and block number)  
\_\_\_\_\_  
\_\_\_\_\_

PREVIOUS OWNER'S NAME AND ADDRESS (if transferring Membership)  
\_\_\_\_\_  
\_\_\_\_\_

PROPERTY SIZE/ACREAGE \_\_\_\_\_ SQUARE FOOTAGE OF RESIDENCE/STRUCTURE \_\_\_\_\_

NUMBER IN FAMILY \_\_\_\_\_ LIVESTOCK & NUMBER \_\_\_\_\_

SPECIAL SERVICE NEEDS OF APPLICANT \_\_\_\_\_

**NOTE: FORM MUST BE COMPLETED BY APPLICANT ONLY. A MAP OF SERVICE LOCATION  
REQUEST MUST BE ATTACHED.**

The following information is required by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

**Ethnicity:**  Hispanic or Latino     **Race:**  
 Not of Hispanic or Latino      White    Black or African American    American Indian/Alaska Native  
**Gender:**  Male    Female      Asian    Native Hawaiian or Other Pacific Islander

AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,

between Sharon Water Supply Corporation, a corporation organized under the laws of the State of Texas (hereinafter called the Corporation) and

\_\_\_\_\_ (hereinafter called the Applicant and/or Member),

Witnesseth: \_\_\_\_\_

The Corporation shall sell and deliver water service to the Applicant and the Applicant shall purchase, receive, and/or reserve service from the Corporation in accordance with the bylaws and tariff of the Corporation as amended from time to time by the Board of Directors of the Corporation. Upon compliance with said policies, including payment of a Membership Fee, the Applicant qualifies for Membership as a new applicant or continued Membership as a transferee and thereby may hereinafter be called a Member.

The Member shall pay the Corporation for service hereunder as determined by the Corporation's tariff and upon the terms and conditions set forth therein. The Applicant may request a copy of the Corporation's tariff. A copy of this agreement shall be executed before service may be provided to the Applicant.

The Board of Directors shall have the authority to discontinue service and cancel the Membership of any Member not complying with any policy or not paying any utility fees or charges as required by the Corporation's published rates, fees, and conditions of service. At any time service is discontinued, terminated or suspended, the Corporation shall not re-establish service unless it has a current, signed copy of this agreement and the member/applicant has complied with all terms and conditions that caused the service discontinuance/termination.

If this agreement is completed for the purpose of assigning utility service as a part of a rural domestic water system loan project contemplated with the Rural Development, an Applicant shall pay an Indication of Interest Fee in lieu of a Membership Fee for the purposes of determining:

- a. The number of taps to be considered in the design and
- b. The number of potential ratepayers considered in determining the financial feasibility of constructing
  - 1) a new water system or
  - 2) expanding the facilities of an existing water system.

The Applicant hereby agrees to obtain, utilize, and/or reserve service as soon as it is available. Applicant, upon qualification for service under the terms of the Corporation's policies, shall further qualify as a Member and the Indication of Interest Fee shall then be converted by the Corporation to a Membership Fee. Applicant further agrees to pay, upon becoming a Member, the monthly charges for such service as prescribed in the Corporation's tariff. Any breach of this agreement shall give cause for the Corporation to liquidate, as damages, the fees previously paid as an indication of interest. In addition to any Indication of Interest Fees forfeited, the Corporation may assess a lump sum of \$300.00 as liquidated damages to defray any losses incurred by the Corporation. If delivery of service to said location is deemed infeasible by the Corporation as a part of this project, the Applicant shall be denied Membership in the Corporation and the Indication of Interest Fee, less expenses, shall be refunded. The Applicant may re-apply for service at a later date under the terms and conditions of the Corporation's policies. For the purposes of this agreement, an Indication of Interest Fee shall be of an amount equal to the Corporation's Membership Fees.

All water shall be metered by meters to be furnished and installed by the Corporation. The meter is for the sole use of the Member or customer and is to provide service to only one (1) dwelling or one (1) business. Extension of pipe(s) to transfer utility service from one property to another, to share, resell, or submeter water to any other persons, dwellings, businesses, or property, etc., is prohibited.

The Corporation shall have the right to locate a water service meter and the pipe necessary to connect the meter on the Member's property at a point to be chosen by the Corporation, and shall have access to its property and equipment located upon Member's premises at all reasonable and necessary times for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service the Corporation shall have the right to remove any of its equipment from the Member's property. The Member shall install, at their own expense, any necessary service lines from the Corporation's facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, clean-outs, and other equipment as may be specified by the Corporation. The Corporation shall also have access to the Member's property for the purpose of inspecting for possible cross-connections, potential contamination hazards, illegal lead materials, and any other violations or possible violations of state and federal statutes and regulations relating to the federal [Safe Drinking Water Act](#) or [Chapter 341 of the Texas Health & Safety Code](#) or and the corporation's tariff and service policies.

The Corporation is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This service agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The Corporation shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

- a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention assembly in accordance with state regulations.

- b. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an airgap or a reduced pressure-zone backflow prevention assembly and a service agreement must exist for annual inspection and testing by a certified backflow prevention device tester.
- c. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
- d. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of any public water supply.
- e. No solder or flux which contains more than 0.2 % lead may be used for the installation or repair plumbing of any plumbing in a residential or nonresidential facility providing water for human consumption and connected to a public drinking water supply system.

The Corporation shall maintain a copy of this agreement as long as the Member and/or premises is connected to the public water system. The Member shall allow their property to be inspected for possible cross-connections, potential contamination hazards, and illegal lead materials. These inspections shall be conducted by the Corporation or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the Corporation's normal business hours.

The Corporation shall notify the Member in writing of any cross-connections or other undesirable practices which have been identified during the initial or subsequent inspection. The Member shall immediately correct any undesirable practice on their premises. The Member shall, at their expense, properly install, test, and maintain any backflow prevention device required by the Corporation. Copies of all testing and maintenance records shall be provided to the Corporation as required. Failure to comply with the terms of this service agreement shall cause the Corporation to either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Member.

In the event the total water supply is insufficient to meet all of the Members, or in the event there is a shortage of water, the Corporation may initiate the Emergency Rationing Program as specified in the Corporation's Tariff. By execution of this agreement, the Applicant hereby shall comply with the terms of said program.

By execution hereof, the Applicant shall hold the Corporation harmless from any and all claims for damages caused by service interruptions due to waterline breaks by utility or like contractors, tampering by other Member/users of the Corporation, normal failures of the system, or other events beyond the Corporation's control.

The Applicant shall grant to the Corporation permanent recorded easement(s) dedicated to the Corporation for the purpose of providing reasonable rights of access and use to allow the Corporation to construct, maintain, replace, upgrade, parallel, inspect, test and operate any facilities necessary to serve that Applicant as well as the Corporation's purposes in providing system-wide service for existing or future members.

By execution hereof, the Applicant shall guarantee payment of all other rates, fees, and charges due on any account for which said Applicant owns a Membership Certificate. Said guarantee shall pledge any and all Membership Fees against any balance due the Corporation. Liquidation of said Membership Fees shall give rise to discontinuance of service under the terms and conditions of the Corporation's tariff.

By execution hereof, the Applicant agrees that noncompliance with the terms of this agreement by said Applicant shall constitute denial or discontinuance of service until such time as the violation is corrected to the satisfaction of the Corporation.

Any misrepresentation of the facts by the Applicant on any of the four pages of this agreement shall result in discontinuance of service pursuant to the terms and conditions of the Corporation's tariff.

\_\_\_\_\_  
Applicant Member

\_\_\_\_\_  
Co Applicant / Spouse

\_\_\_\_\_  
Witnesseth

\_\_\_\_\_  
Approved and Accepted

\_\_\_\_\_  
Date

**UNITED STATES DEPARTMENT OF AGRICULTURE  
Rural Utilities Service**

**RIGHT-OF-WAY EASEMENT (General Type Easement)**

**KNOW ALL MEN BY THESE PRESENTS**, that \_\_\_\_\_ hereinafter called "Grantors"), in consideration of one dollar (\$1.00) and other good and valuable consideration paid by Sharon Water Supply Corporation (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, and convey to said Grantee, its successors, and assigns, a perpetual easement with the right to erect, construct, install and lay and thereafter access and use, operate, inspect, repair, maintain, replace, upgrade, parallel and remove water distribution and appurtenances, over and across \_\_\_\_\_ acres of land, more particularly described in instrument recorded in Vol. \_\_\_\_\_, Page \_\_\_\_\_, Deed Records, \_\_\_\_\_ County, Texas, together with the right of ingress and egress over Grantor's adjacent lands for the purpose for which the above mentioned rights are granted. The easement hereby granted shall not exceed 15' in width, and Grantee is hereby authorized to designate the course of the easement herein conveyed except that when the pipeline(s) is installed, the easement herein granted shall be limited to a strip of land 15' in width, the center line thereof being the pipeline as installed.

Grantee shall have such other rights and benefits necessary and/or convenient for the full enjoyment and use of the rights herein granted, including without limitation, (1) the reasonable right of ingress and egress over and across lands owned by Grantor which are contiguous to the easement; (2) the reasonable right from time to time to remove any and all paving, undergrowth and other obstructions that may injure Grantee's facilities and appurtenances or interfere with the construction, maintenance, inspection, operation, protection, repair, alteration, testing, replacement, upgrading, relocation (as above limited), substitution or removal thereof; and (3) the rights to abandon-in-place any and all water supply and lines, service lines and associated appurtenances, such that Grantee shall have no obligation or liability to Grantor, or their successors or assigns, to move or remove any such abandoned lines or appurtenances.

In the event the easement hereby granted abuts on a public road and the county or state hereafter widens or relocates the public road so as to require the relocation of this water and/or sewer line as installed, Grantor further grants to Grantee an additional easement over and across the land described above for the purpose of laterally relocating said water line as may be necessary to clear the road improvements, which easement hereby granted shall be limited to a strip of land 15' in width, the center line thereof being the pipeline as relocated.

The consideration recited herein shall constitute payment in full for all damages sustained by Grantors by reason of the installation of the structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use to Grantor's premises. This Agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns. The Grantors covenant that they are the owners of the above described lands and that said lands are free and clear of all encumbrances and liens except the following:



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Grantor does hereby bind itself, its successors and assigns, to WARRANT AND FOREVER DEFEND, all and singular, the easement herein granted to Grantee, or Grantee's successors and assigns, against every person whomsoever claiming, or to claim, the same or any part thereof.

The easement conveyed herein was obtained or improved through Federal financial assistance. This easement is subject to the provisions of [Title VI of the Civil Rights Act of 1964](#) and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purpose for which financial assistance was extended or for so long as the Grantee owns it, whichever is longer.

IN WITNESS WHEREOF the said Grantors have executed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
ACKNOWLEDGMENT - APPLICANT  
(Individual)

\_\_\_\_\_  
CO APPLICANT / SPOUSE (REQUIRED)

STATE OF TEXAS §  
COUNTY OF \_\_\_\_\_ §

This instrument was acknowledged before me on \_\_\_\_\_ by

\_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public, State of Texas

# SHARON WATER SUPPLY CORPORATION

## NOTICE OF METER RESPONSIBILITIES



In the above photo, appurtenances to the right of the dotted line are owned and maintained by Sharon Water Supply Corporation. Appurtenances to the left of the dotted line are owned and maintained by the Member. At the time of installation, Sharon Water Supply Corporation shall supply a gate valve for the Member to use when turning the water service off and on. This valve & initial installation are done at no additional cost to the Member when installing new service but are the Member's responsibility to maintain and/or replace, if necessary. Water leaks or water consumption beyond(left) the dotted line in the photo above is billable to the Member. Valve installation for existing taps (meter drops, transfers) is not available.

**\*\*\* NOTE: AS OF 9/01/2022, SHARON WATER SUPPLY CORPORATION NO LONGER FURNISHES, INSTALLS, MAINTAINS, OR REPLACES PRESSURE REGULATORS. SHARON WSC IS ONLY RESPONSIBLE FOR SUPPLYING THE STATE MINIMUM PRESSURE TO THE METERING POINT, AND ADVISES EACH MEMBER CONSULT WITH A REPUTABLE PLUMBER TO DETERMINE WHETHER A PRESSURE REGULATOR IS NEEDED OR NOT. SHARON WSC SHALL NOT BE HELD LIABLE FOR ANY DAMAGES TO MEMBER FACILITIES DUE TO EXCESS PRESSURE OR PRESSURE VARIATIONS DUE TO CHANGES IN SUPPLY\*\*\***

I, \_\_\_\_\_(member applicant) have read and understand the information on this form, and have been made aware of the Meter Responsibilities. Further, I understand that the regulation of water pressure is the Member's responsibility.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**SHARON WATER SUPPLY CORPORATION  
DISCLOSURE OF PERSONAL INFORMATION CONTAINED IN UTILITY  
RECORDS**

[Chapter 182, Subchapter B of the Texas Utilities Code makes confidential a water utility](#) customer's address, telephone number, account records, social security number,<sup>1</sup> and information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage. However, utility customers may elect to authorize disclosure of this information by completing the form at the bottom of this page and returning it to:

Sharon Water Supply Corporation  
6175 N. State HWY 37  
Winnsboro, Texas 75494

Customers may rescind a request for disclosure by providing/submitting a written request to the address above. Your response is not necessary if you wish for your information to remain confidential.

**WE MUST STILL PROVIDE THIS INFORMATION UNDER LAW TO CERTAIN PERSONS.**

Regardless of the confidentiality provision in Utilities Code Sec. 182.052, we must still provide this information to (1) an official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

<sup>1</sup> See Texas Public Information Act, Government Code Sec. 552.147, for limitations on disclosure of Social Security numbers.

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**Detach and Return This Section**

I authorize Sharon Water Supply Corporation to disclose my personal information, including my address, telephone number, usage and billing records, and social security number if Sharon Water Supply Corporation receives a written request for that information.

\_\_\_\_\_  
*Name of Account Holder*

\_\_\_\_\_  
*Account Number*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Area Code/Telephone Number*

\_\_\_\_\_  
*City, State, Zip Code*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_